

Student Policy - CLEP- College Level Examination Program

Policy:

Bismarck State College will permit students to demonstrate college level competency and establish college credits by successfully passing “credit-by-exams programs” as defined by SBHE Policy 403.7 (3)(C) and as provided for in the following limits and regulations.

Limits and Regulations:

1. Students must be currently accepted into a degree seeking, certificate, or diploma program to be awarded CLEP credits.
2. A student must be enrolled in any BSC course during the term for which the request is made in order for CLEP credits to be posted to the official BSC transcript.
3. Students should be aware that CLEP credits may not transfer to other colleges. Students are urged to check the intended transfer institution for current transfer information. BSC is not responsible for transferability of challenge credits.
4. CLEP credits do not have letter grades assigned, thus, will not be used to compute a student’s grade point average.
5. Student will not be granted CLEP credit for courses:
 - a. In which they have previously challenged OR
 - b. In which they are currently enrolled OR
 - c. In which they were previously enrolled (regardless of grade earned) OR
 - d. In which they have earned transfer credit from any accredited institution OR
 - e. In which they were enrolled but dropped with record on an official transcript
6. CLEP credits, once recorded on a student’s BSC transcript, become a permanent part of the academic record.
7. A maximum of 45 semester hours of non-traditional college credit (i.e., AP, CLEP, DSST, military training, BSC challenge examination credit, portfolio development, industry credit training, and courses covered under high school articulation agreements) may be applied to an associate’s degree, diploma, or certificate at BSC. A maximum of 60 semester hours of non-traditional college credit may be applied to a bachelor of applied science degree at BSC.
8. Credits earned through CLEP will count toward BSC graduation requirements; however, they do not count toward the minimum institutional credit requirements.
9. Students must earn a score of at least the 50th percentile to obtain college level

credit at BSC.

10. Duplicate credit will not be awarded for overlapping exams.
11. CLEP exams can be repeated after 6 months using regular registration procedures.
12. The number of CLEP credits awarded is equal to BSC course credits.

Procedure:

[BSC Alternative Learning](#)

[Testing Services](#)

References:

[SBHE Policy 403.7](#) – Common General Education Requirement and Transfer of General Education Credits

[NDUS Procedure 403.7.4](#) - Common Credit-By-Exam Guidelines

[NDUS Credit-By-Exam Chart](#)

BSC Course Equivalency Chart (link not available at this time)

History of This Policy:

First policy draft June 13, 1990.

Revisions - July 18, 1990; June 4, 1993; July 7, 1994; July 15, 1998; February 27, 2002; December 31, 2004; February 26, 2007; December 6, 2007; July 16, 2008; November 19, 2008 (effective Spring Semester 2009); March 23, 2009; November 22, 2010; reviewed by the Operations Council on April 9, 2014 and approved by the Executive Council on April 24, 2014.