

Faculty Procedure – Adjunct Faculty Workload

Adjunct faculty workload levels are related to full-time faculty workloads established within the Faculty Policy – Faculty Workload. Depending upon the instructional format offering, the following limits apply:

1. If teaching strictly lecture classes, the adjunct faculty may not teach more than 22 credits (equal to 22 contact hours) in the traditional academic year* and 7 credits during summer session.
2. If teaching strictly lab classes or a mixture of lab and lecture, adjunct faculty may not teach more than 25 contact hours in the traditional academic year* and 7 contact hours during summer session.
3. If teaching in vocational technical curricula where standard load is 25 contact hours per week (see workload policy for further details) adjunct faculty may not teach more than 37 contact hours in the traditional academic year* and 10 contact hours during summer session.

Under unusual circumstances, an adjunct's workload may temporarily exceed these levels upon approval of department chair and the appropriate academic dean.

*The traditional academic year consists of consecutive Fall and Spring semesters. Summer sessions fall outside the traditional academic year.

History of This Procedure:

First procedure draft approved June 1, 2003.

Revisions – January 9, 2004; October 20, 2009; January 8, 2015; October 14, 2016; approved by the Faculty Senate March 2, 2017, reviewed by the Operations Council April 26, 2017, and approved by the Executive Council on May 3, 2017.