

## Bismarck State College EMS/Paramedic Technology Program CastleBranch Tracker Information

The Health Science Programs at Bismarck State College (BSC) have contracted with CastleBranch, background screening and compliance tracking solutions company. The BSC EMS/Paramedic Program utilizes CastleBranch for the following:

- Background and Exclusion Checks
- Drug Screening
- Documentation Collection (AHA BLS Provider Certification, EMT/AEMT Certifications, etc.)
- Immunization Tracking

All students accepted into the EMS/Paramedic Program (EMT, AEMT, and Paramedic) are required to create an account with CastleBranch. The student is responsible for any and all expenses associated with their CastleBranch account. The one-time fee will be paid online directly by the student to CastleBranch. The current fee is \$153.00.

To create your account, log inot the CastleBranch website at <u>https://portal.castlebranch.com/BK31</u>. Click on "Place Order" and click on your correct program (EMT, AEMT, or Paramedic)

The CastleBranch system will provide direction for submitting your background check information, your immunications, and documents that need to be collected. Drug screening is done at Sanford Occupational Health and the proper Chain of Custody Forms are provided to the student by the Program Director.

For additional information please view the Frequently Asked Questions section of CastleBranch at: <u>http://go.castlebranch.com/newclientfaq</u>.

Students will not be permitted to begin any hospital or field clinicals prior to Castlebranch completion.