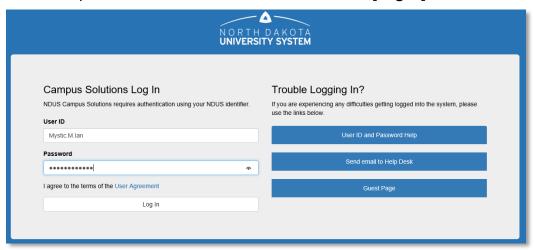
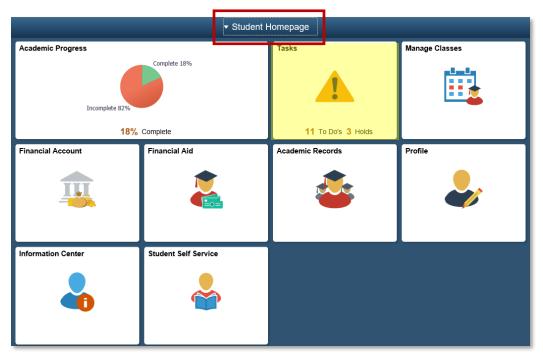


CampusConnection Helpsheet Create and Personalize your own Homepages

- 1. Access CampusConnection.
- 2. Enter CampusConnection UserID and Password. Click [Log In].



A default homepage displayed is called "Student Homepage". You have the option to personalize your CampusConnection even more by adding new pages and placing tiles on those pages.



Create Custom Homepage

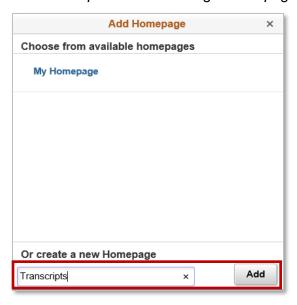
3. Click [Action List], then select [Personalize Homepage].



4. Click [Add Homepage].



5. Type the name of the new homepage, then click **[Add]**. *In this example we are creating a homepage for transcripts.*



6. Click [Save].



Add tiles to custom homepage

Your new homepage will be blank. To add tiles to your custom homepage navigate to the desired page.

7. Click the [Navigator] icon, then select [Navigator].

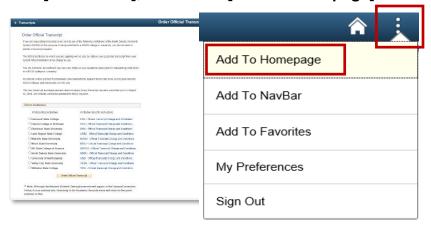


8. Navigate to the desired screen you wish to add to your homepage.

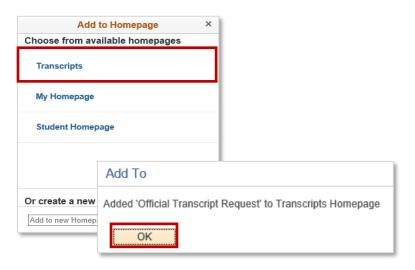
In this example we are adding the Official Transcript Request to our new transcripts homepage.



9. Click [Action List], then select [Add to Homepage].



10. Select the Homepage you would like to add it to, then click [OK].



11. Once added the tile will appear.



12. Click [Home]. This will direct back to the new homepage.



13. To switch between homepages, click the drop-down arrow.



There is no limit to the number of tiles you can add to a homepage. To add additional tiles to an existing homepage, complete steps 7 - 10.